

## Overview and Scrutiny Committee

### Annex 1 - Proposed Annual Forward Work Programme 2022/23

#### What is scrutinised by O&S each year

Topic	How often
Service and Financial Planning Budget Scrutiny Panel	Budget Scrutiny Panel plus scrutiny of Service and Financial Planning reports for the following financial year  (December and update in January 2023)
Performance Management Monitoring: <ul style="list-style-type: none"> <li>Quarterly Revenue and Capital Budget monitoring forecasts (includes Financial Sustainability Plan update)</li> <li>Quarterly Service Performance Management Monitoring (KPIs)</li> <li>Reigate and Banstead 2020-25 (Corporate Plan) – Performance Report 2021/22</li> </ul>	Quarterly  16 June – Q4 2021/22 8 Sept - Q1 2022/23 8 Dec - Q2 2022/23  2023 16 March – Q3 2022/23 15 June– Q4 2022/23  1 meeting – June or July
Leader's Update	Twice yearly
Portfolio Holder updates: <ul style="list-style-type: none"> <li>Organisation – Corporate Policy &amp; Resources, Finance &amp; Governance, Investment &amp; Companies</li> <li>People: Housing &amp; Support, Leisure &amp; Culture, Community Partnerships</li> <li>Place: Planning Policy &amp; Place Delivery, Neighbourhood Services, Economic Prosperity, Corporate Policy &amp; Resources</li> </ul>	Three times a year at three separate meetings  13 Oct /19 Jan/16 March 2022
Companies Performance Updates	Twice yearly (partial Exempt)

Environmental Sustainability Strategy update	Annually (Autumn)
Commercial Strategy update	Annually (Winter)
Policy Framework consultations	No new policy consultations in progress
Annual Community Partnership Scrutiny 'crime and disorder scrutiny'	Once a year - February
O&S Annual Forward Work Programme	March
O&S Annual report	March

### **Scrutiny Panels planned 2022/23**

Budget Scrutiny Review Panel	30 November 2022
Local Plan Scrutiny Panel – Horley Business Park SPD	Date tbc

### **Member Suggestions – additional scrutiny topics - Overview and Scrutiny Committee 2022/23**

Work of the Banstead Common Conservators.
Review of how greenspaces across the Borough are managed, such as the SSSI on Reigate Heath.
Work of Raven Housing Trust

### **O&S Meeting dates 2022/23**

Seven O&S Committee meetings a year (plus 1 - Annual Community Safety Partnership Scrutiny) and Budget Scrutiny Panel, and Local Plan Scrutiny Panel (if required).

16 June (Election of Chair/Vice-Chair), 14 July, 8 Sept, 13 Oct, 30 Nov (Budget Scrutiny), 8 Dec, 19 Jan 2023, (23 Feb 2023 - Annual Community Safety Partnership), 16 March 2023

(As at 23 February 2022)